

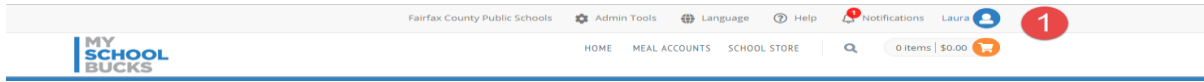
MySchoolBucks School Store

How to add a student

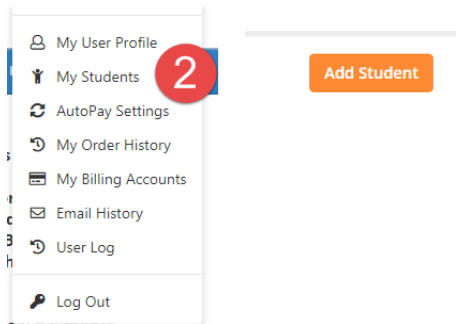
You must have a MySchoolBucks account. To pay for items in the school store you must “Add A Student”.

Log on to MySchoolBucks (MSB): myschoolbucks.com.

- 1 Click on the blue circle that has your name next to it.



- 2 A drop down menu will appear. Click on the link for “My Students” then on the next page click on “Add Student”



- 3 Select your school “Annandale High School”. Fill out the information for your student. This information must match exactly the way the student name is entered on your students report card.

Click on “Find Student”

- 4 Click on “Add Student” on the next screen. Uncheck send email if you DO NOT want to receive low balance notices for your students cafeteria account. Now you can select items from the school store to pay with your credit card.